

### Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Briefing papers occasionally for Programme Centre : ~ Risk Management ~ Key projects and support areas	-	-	Keep on work plan as reminder
Additional data re ASC be brought to future meeting	Glen Garrod	July 2013	
Training on Combined Assurance	Lucy Pledge	28/01/13	Session scheduled before committee meeting
Assurance from Section 151 Officer on lessons learnt from 2011/12 closure of accounts	David Forbes	March 2013	
Protocol developed that clarifies expectations and makes the best use of the combined Audit resource	Lucy Pledge	July 2013	
<b>Completed Actions</b>			

## **Audit Committee – Action Plan**

### Audit Committee – Work Plan

28 <sup>th</sup> January 2013	22 <sup>nd</sup> April 2013	24 <sup>th</sup> June 2013	22 <sup>nd</sup> July 2013	30 <sup>th</sup> September 2013	11 <sup>th</sup> November 2013
1. Internal Audit Progress Report	1. Internal Audit Progress Report	1. Internal Audit Annual Report	1. Internal Audit Progress Report	1. Progress of Counter Fraud Plan	1. Internal Audit Progress Report
2. External Audit – Grant Claims Annual Report	2. External Audit Progress Report	2. Schools Financial Control Environment	2. External Audit Progress Report	2. Whistleblowing Annual Report	2. Analysis of outstanding high recommendations
3. Combined Assurance – outcome report	3. Risk Management Update	3. Counter Fraud Annual Report	3. Scrutiny of Financial Statement	3. Programme on Risk Management	
4. Counter Fraud Progress Report	4. Counter Fraud Update	4. Review of system of Internal Audit <ul style="list-style-type: none"> <li>• Review of Audit Charter</li> <li>• New IA standards</li> </ul>	4. Adult Social Care Update	4. Financial Statement Approval	
5. ICT update	5. Internal Audit Plan 2013/14	5. Financial Procedures	5. Internal/External Audit Protocol		
6. Annual Governance Statement 2012 progress Report	6. Counter Fraud Annual Plan 2013/14	6. Audit Committee Annual Report			
	7. Review of Governance Framework & development of Annual Governance Statement 2013				

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	8. External Audit Plan				